

# CORPORATE SOCIAL RESPONSIBILITY (CSR) POLICY

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Date of Policy Approval by Mr. Rahul Shah, Director-TPREL:
Board Resolution Number for CSR Committee Formation:
Date of Formation of CSR Committee:
Date of Recommendation by CSR Committee :
Board Resolution number and Date of CSR Policy Approval by TPREL Board of Directors:

## 1.0 Preamble

Tata Power Renewable Energy Limited (TPREL) is engaged in all aspects of the business of generation and sale of electrical energy generated from renewable sources of energy. As on date, it has the following operational projects: 25 MW solar plant at Mithapur, Gujarat, 28.8 MW solar plant at Palaswadi, Maharashtra, 21 MW wind power plant at Dalot in Rajasthan, 32 MW wind power plant at Girijashankarwadi in Maharashtra, and 40 MW wind power plant at Saurashtra in Gujarat through its 100% subsidiary, NewGen Saurashtra Windfarm Ltd.

TPREL believes in integrating its business values and operations to meet the expectations of its stakeholders. Communities, ranging from those villages around its plants to those employed by its contractors and suppliers, are key stakeholders and TPREL is committed to ensuring that they benefit from the company's presence in their neighbourhood. Based on the guiding philosophy with which TPREL approaches its CSR, the CSR vision and mission has been outlined. The Strategic approach and choices that TPREL is making to achieve its CSR vision has been defined. The choices outline the five key thrust areas where TPREL will focus its CSR efforts and also the geographical focus in the immediate vicinity of its operations. There will be common alignment of CSR programs across all locations under these 5 Thrust Areas to ensure common focus and synergy in efforts. The company may also consider undertaking or supporting CSR initiatives beyond its geography in alignment to 5 Thrust Areas and Affirmative Action on matters of national importance based on community need and exigencies including natural disasters etc involving stakeholders opinion and evaluative process. Also TPREL's 80:20 Paradigm of CSR would provide the flexibility to fund the activities, to meet some of the compelling opportunities not necessarily outlined in the mandated fields, areas. Based on this thought process, the TPREL's CSR policy has been framed to drive planning, implementation and evaluation of initiatives and resources.

## 2.0 Corporate Social Responsibility Policy

TPREL is committed to ensuring the social wellbeing of the communities in the vicinity of its business operations through Corporate Social Responsibility initiatives (CSR) in alignment with Tata Group Focus Initiatives.

The Company shall engage with the community by undertaking the following principles and activities:-

- Consult pro-actively with the community and other key stakeholders for understanding needs and designing initiatives for the social well being of the community
  - Undertake activities as per 5 major thrust areas, which include,
    - 1.Augmenting Primary Education System with emphasis on girl child education(VIDYA)
    - 2.Building and Strengthening Healthcare Facilities including safe drinking water (AROGYA/ SWATCH JAL)
    - 3.Enhancing Programs on Livelihood (SAMRIDDHI) & Employability (DAKSH)
    - 4.Building Social Capital and Infrastructure (SANRACHNA)
    - 5.Nurturing Sustainability for Inclusive Growth (AKSHAY)These thrust areas are mapped with the activities as suggested in the Schedule VII of the Companies Act (A-I\*)
  - Facilitate assistance during natural disasters, as appropriate
  - Build and strengthen community institutions and stakeholder engagement
  - Collaborate with Civil Society, Industry Associations and Government institutions etc.
  - Encourage its employees for volunteering (ARPAN)
  - Undertake CSR initiatives (A-II\*) with the aim that over time these become self-sustainable
  - Engage with disadvantaged sections of the community as per Affirmative Action Policy
  - the CSR Committee (A-IV\*) of the Board will Monitor, Review and Evaluate (A-III\*) CSR activities and expenses on a periodic basis as per the calculation of 2% of net profit based on financial statement and report as per defined format (A-V\*)
  - Communicate the CSR activities to stakeholders as per the regulatory requirement
- The Company shall work as per the Company's Community Relation Policy for Community Initiatives in and around the vicinity of its business presence for Corporate Social Responsibility.

Annexure I  
Linkage between Corporate Social Responsibility Thrust Areas and Schedule VII

Major Activities Schedule VII	Thrust Area				
Schedule VII, Section 135 of Companies Act 2013(Final Notification, 27th February 2014)	Augmenting Primary Education System with emphasis on Girl Child Education (VIDYA)	Building and Strengthening Healthcare Facilities including Safe Drinking Water (AROGYA/ SWATCH JAL)	Enhancing Programmes on Livelihood(SA MRIDDHI) and Employability (DAKSH)	Building Social Capital and Infrastructure (SANRACHANA)	Nurturing Sustainability for Inclusive Growth (AKSHAY)
(i) eradicating extreme hunger and poverty and malnutrition, promoting preventive healthcare and sanitation and making available safe drinking water		√			
(ii) promotion of education; including special education and employment enhancing vocation skills especially among children, woman, elderly and the differently abled and livelihood enhancement projects	√		√		
(iii) promoting gender equality and empowering women; setting up homes and hostels for women and orphans, setting up old age homes, day care centres, and such other facilities for senior citizens and measures for reducing inequalities faced by socially and economically backward groups			√		
(iv) Ensuring environmental sustainability, ecological balance, protection of flora and fauna, animal welfare, agroforestry, conservation of natural resources and maintaining of quality of soil, air and water.			√		√

(v) protection of national heritage, art and culture including restoration of buildings and sites of historical importance and works of art; setting up of public libraries; promotion and development of traditional arts and handicrafts;			√		
(vi) measures for the benefit of armed forces veterans, war widows and their dependents*					
(vii) training to promote rural sports, nationally recognized sports, and Paralympics sports and Olympic sports					√
(viii) contribution to the Prime Minister's National Relief Fund or any other fund set up by the Central Government or the State Governments for socio-economic development and relief and welfare of the Scheduled Castes, the Scheduled Tribes, other backward classes, minorities and women;				√	√
(ix) contributions or funds provided to technology incubators located within academic institutions which are approved by the Central Government*					
(x) rural development projects				√	

\*Will be decided by the CSR Committee/ Board on case to case basis.

Note- Key Community Initiatives and Geography are given in Annexure II & Annexure VI respectively

**Annexure II: CSR Programs and Initiatives along with Outcome Indicators**

The CSR Programs and Projects for FY 14-15 along-with modality and schedule are given below:-

Thrust Areas	Sr. No.	CSR Projects/Activities	Reference Sr. No. of Schedule VII	Implementation Modality	Implementation Schedule			
					Q1	Q2	Q3	Q4
Augmenting Primary Education System with emphasis on Girl Child Education (VIDYA)	1	Special Coaching and Basic Infrastructure	ii, x	DIR, TIAI, TIAE				•
	2	E-Learning/Computer Education at Schools	ii	TIAI, TIAE				•
	3	Scholarships and Mainstreaming left out children into schools	ii	TIAE				
Building and Strengthening Healthcare Facilities including Safe Drinking Water (AROGYA/ SWATCH JAL)	4	Mobile Health Program and Services, Behavioural Change Communication	I	DIR, TIAE				•
	5	Safe Drinking Water, Sanitation	I	TIAI/TPCDT				•
	6	Contributing to basic health infrastructure	I, x	TIAE				•
	7	Women and Child Health Awareness	I	DIR, TIAE				•
Enhancing Programmes on Livelihood(SAMRI DDHI) and Employability (DAKSH)	8	Training of Youth on vocational courses/BPO	ii	TIAE				•
	9	Promoting best livelihood-practices among farmers/fishermen	ii	TIAE				•
	10	Income Generation activities for Women Self Help Groups	ii, iii	DIR, TIAI, TIAE				•
Building Social Capital and Infrastructure (SANRACHNA)	13	Women Empowerment-Self Help Group Leadership Training	iii	DIR, TIAE				•
	14	Participatory Rural Development Works	X	DIR,TIAE				•
Nurturing Sustainability for Inclusive Growth (AKSHAY)	15	School based Environment Awareness Clubs and Tree Plantations	iv	DIR or TIAI or TIAE				•
	16	Rural Energy Solutions	iv	TIAI/TPCDT				•
	17	Promoting Sports and Games and Support to Natural Calamity	vii, viii	TIAE, ,				•
Abbr.	Description							
DIR	Direct: Tata Power Renewable Energy Limited							
TIAI	Through Implementation Agency Internal: Tata Power Community Development trust(TPCDT), Employee Volunteers, Employee Families							
TIAE	Through Implementation Agency External: Govt Agencies, Local Panchayats, Zila Parishad, NGOs, Skill Development Agency, Other Resource Agencies							

**Key Outcome Indicators**

Thrust Area	Flagship Activities	Outcome Indicators	Output
Augmenting Primary Education System with emphasis on Girl Child Education (VIDYA)	<ul style="list-style-type: none"> <li>E-Learning</li> <li>Adult Literacy</li> <li>Scholarships/ Tutorial/Computer</li> </ul>	<ul style="list-style-type: none"> <li>% students with basic reading, writing and maths ability(girls/boys)</li> <li>% Adults (Functional Literacy)</li> <li>% Students from economically backward communities for all interventions</li> <li>% of girl children in schools for all interventions</li> </ul>	<ul style="list-style-type: none"> <li>% Primary Schools covered</li> <li>No of Adults covered</li> <li>No of Students/Schools covered</li> <li>Discernible improvement in Results (eg marks; Pass %; Writing &amp; Reading Skills, etc)</li> </ul>
Building and Strengthening Healthcare Facilities including Safe Drinking Water (AROGYA/ SWATCH JAL)	<ul style="list-style-type: none"> <li>Health Outreach</li> <li>Behaviour Change Communication</li> <li>Safe Drinking Water and Hygiene</li> </ul>	<ul style="list-style-type: none"> <li>% reduction in Footfall in Outreach Camps/Centres in Peak Season(Trend analysis No. of positive health behaviours</li> <li>% Children/Households access to Safe Drinking Water and Sanitation facility</li> </ul> <p>(The examples are as follows:</p> <ul style="list-style-type: none"> <li>Pregnant women reporting at local health centre or camp for vaccination</li> <li>Washing hands prior to meals and drinking water from water purifiers provided by Tata Power at school</li> <li>Utility of existing toilets by community at household level</li> </ul> <p>It may be noted that “no. of positive health seeking behaviour” is an open ended indicator. Subsequently, next year, the list of health behaviours would be tabulated to analyse the prominent behaviours and accordingly future behavioural change communication would focus their messages on the missing/low prominent positive health behaviours)</p>	<ul style="list-style-type: none"> <li>% of Villages/ No of beneficiaries covered</li> <li>No of BCC Campaigns and % of Villages covered</li> <li>Total No of HHs having access to Sanitation Toilets</li> <li>% Schools covered for safe drinking water</li> </ul> <p>(Based on community need, efforts would be made to enable community to access toilets if existing through behavioural change communication like folk shows, wall painting etc. Or else in case of non existence of toilets, exploring dovetailing govt schemes for toilet construction under Total Sanitation Campaign with contribution from both Tata Power and community, if required. The end goal is to seek improvement in access to sanitation in both the cases).</p>
Enhancing Programmes on Livelihood (SAMRIDDHI) and Employability (DAKSH)	<ul style="list-style-type: none"> <li>Livelihood Initiatives</li> <li>Employability Initiatives</li> </ul>	<ul style="list-style-type: none"> <li>% Increase in income level of farmers/fishermen/Livestock rearers</li> <li>% Youth/Women SHGs engaged in gainful opportunities/IGA</li> <li>% increase SHG/Institution Fund base</li> </ul>	<ul style="list-style-type: none"> <li>No. of Villages / beneficiaries covered</li> <li>No. of Villages covered/Trainees /Vocations undertaken</li> </ul>
Building Social Capital and Infrastructure (SANRACHNA)	<ul style="list-style-type: none"> <li>Institution Building</li> </ul>	<ul style="list-style-type: none"> <li>% Increase in Trained No of Institution/PRI/VDC/SHG Members</li> <li>Amount of Resources Mobilized through Govt/Other Schemes</li> <li>% SHG Groups trained on IGA</li> </ul>	<ul style="list-style-type: none"> <li>Total No. of Villages/Themes covered</li> <li>Total No. of Collateral Schemes implemented</li> <li>Total No. of Trainees/ Exposure Visits/Activities covered</li> </ul>



<p>Nurturing Sustainability for Inclusive Growth (AKSHAY)</p>	<ul style="list-style-type: none"> <li>• Rural Energy</li> <li>• Community Plantation</li> <li>• External Resource mobilised</li> </ul>	<ul style="list-style-type: none"> <li>• % Households covered under Renewable Energy Initiatives(Solar/Biomass)</li> <li>• % Survival Rate of Plantations</li> <li>• % of ABP mobilised through government and other resources</li> <li>• % targeted sports persons representation district or higher level competition</li> </ul>	<ul style="list-style-type: none"> <li>• Total No. of Villages covered</li> <li>• Total Area covered (acres)</li> <li>• Total No. of partnerships with other agencies</li> <li>• No. of sports events supported</li> </ul>
<p>Employee Volunteering (ARPAN)</p>	<ul style="list-style-type: none"> <li>• Employee Volunteering</li> </ul>	<ul style="list-style-type: none"> <li>• Annual % Change in Hours of volunteering</li> <li>• Annual % Change in no of employees volunteered</li> </ul>	<ul style="list-style-type: none"> <li>• No. of Hours dedicated for volunteering by Sr leaders/ Employees/family</li> <li>• No. of Initiatives undertaken</li> </ul>

**Annexure III****Monitoring, Review and Evaluation**

There are 4 levels of Monitoring and Review undertaken for CSR Initiatives

**Level 1:** Local reviews; dissemination of MIS and exception reports by Execution teams and by the Corporate Social Responsibility team respectively.

**Level 2:** Senior Leaders BSC review on the progress, effectiveness; action plans and support required.

**Level 3:** Regional SAC review on monthly basis and Corporate SAC review

**Level 4:** Board committee on CSR Review on quarterly basis

There are two kinds of evaluation undertaken:-

- **Internal Evaluation** - CR Team using CR Program Effectiveness Index and other tools on annual basis to assess the outcome
- **External Evaluation** - It is also undertaken with reputed academic institutions/industry association/consultant/market research agencies once in 3 years to assess the overall impact on community

Besides evaluation, the basis for engaging with community is, undertaking thorough socio-economic baselines studies to assess the community needs and priorities and align the community development programs, to meet the objectives. All divisions have to undertake baseline studies prior to developing programs and implementing programs within a defined geography in vicinity of operations (5-10 kms radius) in a phased manner.

**Note- CSR Committee from time to time will further apprise the Tata Power Board**

**Annexure IV****TPREL CSR Committee Composition**

A Committee of Board of Directors has been formed in pursuance of the said section. TPREL CSR Committee comprises 3 Directors.

1. Ms Anjali Kulkarni Chairperson
2. Mr. Sanjay Bhandarkar
3. Mr. Rahul Shah

Annexure V  
Reporting Framework

1.	2.	3.	4.	5.	6.	7.	8.
S No	CSR project/ activity	Sector	Project/ programme 1. Local area/ others 2. State district	Amount outlay (budget) project/ programme wise	Amount spent by project/ programme: 1. Direct 2. Over-heads	Cumulative spend up to reporting period	Amount spent direct/ through implementing agency*
1.							
2.							
3.							

\* Give details of implementing agency

Note: In case of a multi-company collaboration on CSR, each company will need to report separately on such projects or programmes

1. Outline of the Company’s CSR Policy – overview of activities to be undertaken and weblink to Policy and projects or programmes.
2. Composition of the CSR Committee.
3. Average net profit for the past 3 financial years.
4. Prescribed CSR Expenditure i.e. 2% of 3 above.
5. Financial year spend:
  1. Total to be spent.
  2. Amount unspent if any
  3. Details of spend in table
6. In case of underspend, reasons.
7. Responsibility statement of CSR Committee that policy, implementation and monitoring complies with the CSR objectives in letter and spirit.
8. Signature of CEO/MD/Director.

**Annexure VI: Geography**

Presently TPREL operates in three states of the country (i.e. Maharashtra, Gujarat, and Rajasthan) covering more than 17 villages around the wind sites and 10 villages around the solar sites. The focus of its CSR efforts is in the immediate vicinity of its operations and the villages around the operating plants / project sites form the key community. The geographical focus (radius) for each project/ operating station is broadly in the 5-10 km range based on factors such as population density, level of development, etc. While CR efforts in areas beyond its operations is feasible and will be undertaken in special situations (such as in the case of natural disasters, etc) and subject to availability of resources, the priority will be on maintaining a geographical focus in the vicinity of operations.

The locations of CSR activities are given below: -

State	District	Locations
Maharashtra	Satara	Visapur – 32 MW
Maharashtra	Satara	Palaswadi – 28.8 MW Solar
Gujarat	Devbhumi Dwarka	NSW – 39.2 MW
Rajasthan	Pratapgadh	Dalot – 21 MW Wind
Gujrat	Devbhumi Dwarka	Mithapur – 25 MW Solar

Sites indicated are divisions of TPREL. This policy is also applicable to the sites in pipeline and future sites.